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Executive Director

The MSHA Conference is one of the richest professional development opportunities of the year. To maximize your continuing education credits:

Become familiar with the policies for earning credits. If unclear, check with the Conference Registration Desk at the conference or with Virginia Berry, MSHA Vice President for Continuing Education.

Plan your schedule in advance, selecting sessions that do not overlap.

Review on-site instructions when you arrive at the conference.

Complete and turn in an ASHA Participant Form before you leave the conference.

You must attend a session in full in order to obtain credit. If you attempt to report two sessions that overlap in time, one will be disallowed.

MSHA, an ASHA approved continuing education provider, is responsible for ensuring that course content of each approved offering is graduate level or higher.

ASHA CEU's are granted only through the ASHA CE Registry. One (1.0) ASHA CEU represents ten hours of instruction. Fractional hours are dropped in reporting ASHA CEU's. Therefore, 16.5 hours of instruction equals 1.6 ASHA CEU's.

The ASHA Continuing Education (CE) Registry awards ASHA CEU's on behalf of the Continuing Education Board, and maintains a permanent, cumulative transcript of your ASHA CEU's. The ASHA CE Registry is open, at this time, to ASHA and NSSLHA members and non-members. Participation in the CE Registry is optional. The Registry fee, payable annually, is \$24 for ASHA members and \$34 for nonASHA-members. It is highly recommended to join the CE Registry. Tracking of CE credit for certification and licensure purposes is much more convenient, simple and painless if you are a member of the ASHA CE Registry.

It is very important that you put your name on your ASHA CEU Participant Form as you believe it is on record with ASHA. If you put a name you were previously known as, there could be a delay in processing your CEU's.

It is required that you provide either your ASHA account number (preferred) or your Social Security number on the ASHA CEU Participant Form. If you do not enter your ASHA account number or your Social Security number, your CEU's may not be processed.

YOU MAY NOT SUBMIT CEU CREDIT FOR SESSIONS THAT OVER-LAP IN TIME. IF YOU DO, YOU WILL ONLY RECEIVE CREDIT FOR ONE OF THE SESSIONS.

You must submit your CEU Participant Form at the completion of the conference, prior to departure. Forms are not accepted after the conference (NO EXCEPTIONS).

No partial credit is allowed for the pre-conference workshop.

SPECIAL NOTE:

A CONFIRMATION OF ATTENDANCE FORM WILL BE AVAILABLE AT THE MSHA REGISTRATION DESK DURING THE 2008 CONFERENCE. THIS FORM IS DESIGNED TO FACILITATE REIMBURSEMENT BY YOUR EMPLOYER IF YOU NEED CONFIRMATION OF CHECK IN AT REGISTRATION. THE FORM DOES NOT CONFIRM PARTICIPATION IN ANY CONTINUING EDUCATION ACTIVITIES AND IS NOT SUITABLE FOR MDE or MDH LICENSURE, ASHA CCC MAINTAINANCE OR SIMILAR PURPOSES. THESE FORMS MUST BE OBTAINED AT THE MSHA CONFERENCE. THEY WILL NOT BE AVAILABLE AFTER THE CONFERENCE.

If you have questions, contact Virginia Berry, Vice-President: Continuing Education
800.664.6742, Ext. 4 vpce@mshausa.org

Mississippi Speech-Language-Hearing Association
PO Box 22664 Jackson MS 39225-2664 www.mshausa.org 800.664.6742

